Frequently used Windows shortcuts

Rhys Lyford - 2026-11-05 - General

Frequently used Windows keyboard shortcuts

General Shortcuts:

Ctrl + C: Copy

Ctrl + X: Cut

Ctrl + V: Paste

Ctrl + Z: Undo

Ctrl + Y: Redo

Ctrl + A: Select All

Ctrl + S: Save

Ctrl + P: Print

Ctrl + F: Find

Ctrl + N: New (e.g., new document, new window)

Navigation Shortcuts:

Alt + Tab: Switch between open applications

Alt + F4: Close current window or application

Win + D: Show Desktop (minimize or restore all open windows)

Win + E: Open File Explorer

Alt + F: Open File menu in current application

Alt + Spacebar: Open window menu (for moving, resizing, minimizing, maximizing, or closing the current window)

Text Editing Shortcuts:

Ctrl + Backspace: Delete previous word

Ctrl + Delete: Delete next word

Ctrl + Arrow keys: Move cursor word by word

Shift + Arrow keys: Select text character by character

Ctrl + Shift + Arrow keys: Select text word by word

Ctrl + Shift + Esc: Open Task Manager

Window Management Shortcuts:

Win + Left Arrow: Snap window to the left side of the screen

Win + Right Arrow: Snap window to the right side of the screen

Win + Up Arrow: Maximize window

Win + Down Arrow: Minimize window

Win + Shift + Left Arrow/Right Arrow: Move window to another monitor (if multiple monitors are connected)

Win + Tab: Open Task View (virtual desktops and recent apps)

Accessibility Shortcuts:

Win + + (Plus Key): Zoom in

Win + - (Minus Key): Zoom out

Win + Ctrl + C: Toggle color filters on or off

Win + Ctrl + Enter: Activate Narrator (screen reader)

Win + Ctrl + Spacebar: Switch keyboard layout and input language

Browser Shortcuts (for common browsers like Chrome, Firefox, Edge):

Ctrl + T: Open new tab

Ctrl + W: Close current tab

Ctrl + Tab: Switch to the next tab

Ctrl + Shift + Tab: Switch to the previous tab

Ctrl + R: Reload page

Ctrl + D: Bookmark page